

Dear Calwell Families,

I am writing with additional information about the return of students to school. The dates for our phased return are follows:

Commencing 25 October (Week 4)	Preschool, Kindergarten, Years 1 and 2 Year 6 Camp Australia – Before & After School Care
Commencing 1 November (Week 5)	Years 3, 4 and 5
<i>Onsite supervision continues to be available for vulnerable children and young people whose parents are essential workers until week 5 when all students will be back at school.</i>	

Drawing on national and local health advice we have developed a return to school plan which has three key priorities:

- the health and safety of staff and young people,
- the mental and emotional well-being of students and staff, and
- ensuring continuity of learning.

Below is an outline of [ACT Health Guidelines](#) that schools are required to implement to ensure effective COVID-19 measures are in place.

Use of Check in CBR app	All staff and visitors must check in using the 'Check in CBR' app. Parents and carers cannot enter school grounds except for an essential reason. Visitors must call to make an appointment, or in advance of attendance. All visitors must report to the front office.
Student illness	Staff and students who are unwell are not able to attend school. Students who present unwell will be required to go home.
Hygiene	Schools will maintain and promote appropriate hand hygiene and respiratory hygiene practices. Students will need to wash hands and use hand sanitisers throughout the day. Students will not be allowed to share food or drink.
Masks	Students in years 3-6 are encouraged to wear a mask if they are comfortable doing so. Masks may not be suitable for students with a disability or medical condition and the school will make allowances for those students not to wear masks. <i>* Students will be required to wear their personal masks. Masks will be available at school for those who require them. Disposable masks need to be changed every four hours.</i>
Environmental cleaning	Our school cleaning program includes regular cleaning of high touch services, frequently used objects, and play equipment.

Physical Distancing	Physical distancing between children and young people is not always possible, particularly the school environment. It is however important for limiting the transmission of COVID 19. To promote physical distancing there may need to be some adjustment to learning programs, breaktime arrangements, our timetable as well as drop off and pick up and arrangements. More specific information about what this means for your child is included below.
Ventilation	All schools have been assessed to increase fresh air circulation and this may involve changes to ventilation, modified HVAC system settings and maximising the use of outdoor learning spaces.
Managing suspected cases	We are prepared to respond to a positive COVID-19 case on campus, should the need arise. ACT Health will provide direction to the school and community, which may result in a full or partial school closure. A student who presents with symptoms of COVID-19 will be isolated with suitable supervision, and parents will be required to collect their child. Symptomatic students will be required to wear a mask.
Will schools have routine testing for COVID-19?	Anyone with COVID-19 symptoms should get tested immediately. ACT Health is not recommending routine COVID-19 testing of children, young people or staff using rapid antigen testing.
Wellbeing supports	For parents and carers of students with a medical vulnerability: if you wish the school to make reasonable adjustments for the safe return of your child, you must consult a GP and provide medical advice to that effect. Where adjustments can't be made, the school will support your child to learn from home.

To further support the ACT Health Guidelines our school is making the following adjustments.

Drop off and pick up	<p>Transitions at the beginning and end of each day</p> <ul style="list-style-type: none"> The school will be heavily reliant on our families maintaining social distancing during this period. We ask that you do not enter the school grounds or buildings unless it is essential. Please contact the Front Office for assistance. <p>Riding and walking to school</p> <ul style="list-style-type: none"> Where possible we encourage students to walk or ride to school to ease the congestion in the car park. Consider a part way point for older students to meet you outside of the school grounds. Students should enter the school grounds via their usual gate and path and go directly to their designated area. Students accompanied by an adult should be taken to the designated entry points at the front of the school. Seniors enter near the hall, juniors near the Scrivener building. <p>Students transported by car</p> <ul style="list-style-type: none"> Parent/carers should NOT arrive at the school before 3pm as there will be no parking available in the school car park. Arriving before 3pm will impact on traffic flow on surrounding streets. Students will be waiting in the designated pick-up areas from 3 pm. As we do not have space available to establish a designated area for siblings/family groups, drivers will need to stop at each area assigned to their children. <p>The location and small car park of our school impacts significantly on available parking and traffic flow. As student safety is our focus, your patience and cooperation regarding the arrangements outlined above is appreciated. Previous</p>
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	<p>experience has demonstrated that all students can be collected by 3.20pm when this process is followed by all members of the community.</p> <p>There are 3 designated drop-off/pick-up areas – Preschool, Years K-2 and Years 3-6 (see map below).</p> <p>Senior students - Years 3 - 6</p> <ul style="list-style-type: none"> • Enter and leave the school grounds by being dropped off and picked up at the front of the school near the hall. Students to then take the path between the hall and bottom oval to the blacktop. <p>Junior Students - Kinder, Yrs 1 & 2</p> <ul style="list-style-type: none"> • Enter and leave the school grounds by being dropped off and collected at the pick-up/set-down area in the car park (below Scrivener). Students then walk to their playground using the path passing the BSO shed. <p>For students being picked-up by car, we ask that their name/s be written in large print on a piece of paper placed on the passenger side window as this will assist staff to locate your child and direct them to the car efficiently. Drivers should always remain in their car.</p> <p>Preschool Children</p> <ul style="list-style-type: none"> • Drop/off and pick-up by car will occur inside the preschool car park. Cars should drive up and around the Dougharty PI Cul de sac before entering the gates into the car park. • Staff will assist children out of cars, supervise the children and walk them up to the preschool building through the lower gate located at the bottom of the preschool grounds. • Preschool children who are walked to school should meet a staff member at the preschool gate entry located in the main school car park. <p>Any student requiring support with drop-off/pick-up</p> <ul style="list-style-type: none"> • An individual arrangement can be negotiated for a student requiring additional support at drop-off and pick-up times Please contact the school Deputy Principal, Katie Brown to arrange.
<p>Hygiene routines</p>	<ul style="list-style-type: none"> • Hand Sanitizer - will be available in each classroom, all staffrooms, Front Office, all specialist learning spaces, preschool rooms and staffroom and staff toilets. • Hand Washing – an outdoor hand washing station will be set up for each class within covered outdoor unit courtyard. Students will wash their hands before entering their unit before school, after lunch and recess. An established procedure to streamline this process will be documented. • Mask Wearing - staff will wear masks throughout the day. Students to wear masks indoors only. Families of students in years 3-6 are encouraged to consider the wearing of a mask by their child/ren. The wearing of a mask by younger children is a parental decision. Masks worn at the start of the day will be replaced at noon for the remainder of the day. • Mask Disposal - labelled pedal bins for mask disposal will be strategically placed around the school. • First Aid – Staff providing first aid will wear PPE. An additional First Aid area will be established at the back of the school hall to free the First Aid Room to be used as an isolation area if required. Students with COVID related symptoms will be separated from students presenting with ‘general’ sick bay ailments.

	<ul style="list-style-type: none"> • Hygiene Posters / Procedures – will be placed strategically throughout the school. Class teachers will discuss hygiene procedures with their class when students return to school and revisit regularly.
Teaching and learning	<p>Staff Contact</p> <ul style="list-style-type: none"> • Staff mingling will be minimised by attaching teachers, executive, LSAs and relief staff to junior and seniors and cohort / buildings as far as practicable. <p>Teachers working with years 3-6 will cover playground duties for the senior cohort. K-year 2 teachers will cover duties for junior students. The following specialist / relief staff / teacher Assistants will be allocated to units:</p> <p>Scrivener – Liz Lozberis, / LSAs - Jodie Temple Clarke, Jacqui Anderson Alyssa Owen (SLC)</p> <p>Corin – Pia Hughes / LSAs - Leanne Crampton, Jacqui Deacon, Jesse Conrick Alyssa Owen (SLC)</p> <p>Googong - Cliff Armatige, Emma Vince (SLC)</p> <p>Bendora – Cliff Armatige Emma Vince (SLC)</p> <p>Preschool - LSAs – Kym Moore, Karen Gardner. Katie Brown (SLB)</p> <p>Vlado Susko – PE / Indonesian will work with Yrs 3-6, therefore senior students will not have specialist Science release. Chloe Li – Science will work with Kinder to Yr- 2 therefore junior students will not have specialist PE release.</p> <p>Class Programs</p> <ul style="list-style-type: none"> • In the first week back, class teachers will focus on wellbeing and establishing new routines as well as engaging students in collaborative activities to re-establish connections with their peers. • During Weeks 5-9 class programs will focus on English and Mathematics as well as engaging activities in the areas of Technology, The Arts, SEL and sport. • In Week 10 classes across the school will undertake work related to Learning Assets • An alternate program will run in Week 11. Teachers are planning a range of creative, STEM, sport etc activities.
Break times	<p>Students will be divided in to Junior and Senior cohorts whenever outdoors.</p> <ul style="list-style-type: none"> • Lunch & recess eating will be supervised in units and unit courtyards. Unit cohorts will remain together. • Juniors will line up under the main shade structure and play on the usual junior areas (blacktop, junior play equipment) • Seniors will line up in front of the school hall and play on the top oval and basketball court.
Before and After School Care	<p>Camp Australia Before and After School Care will operate as normal. Parents dropping off and collecting children should enter via the gate on Dougharty Pl and follow guidelines as outlined by Camp Australia.</p>
School canteens	<p>Frozen Friday sales will operate on an order basis with packaged items delivered to classes. Lunch order arrangements TBA</p>

We will continue to review and adjust these measures based on the most up to date advice from ACT Health.

As you are aware all adults and children aged 12 years and above are eligible for vaccination. Bookings can be made by calling the COVID-19 vaccination line on 5124 7700 daily between 7am-7pm.

We understand that there has been considerable change and uncertainty for our students during the pandemic, and as we transition back to school, I would like to reassure you that our focus is on supporting the safety and well-being of our students.

For more information about the return to schools, I would recommend visiting [the Education Directorate's website](#).

You can keep up to date with the latest health information, advice and resources on the [ACT's COVID-19 website](#).

I would also like to take this opportunity to thank you for your support and understanding as we return to face-to-face schooling.

We look forward to seeing all our students back at school.

Kind regards,

Linda Neeson

Principal Calwell Primary School

CALWELL PRIMARY DROP OFF / PICK UP ROUTES

